



**2017/2018**

# **Programme Performance**

## **Quarter Two Report**

**July 2017 – September 2017**

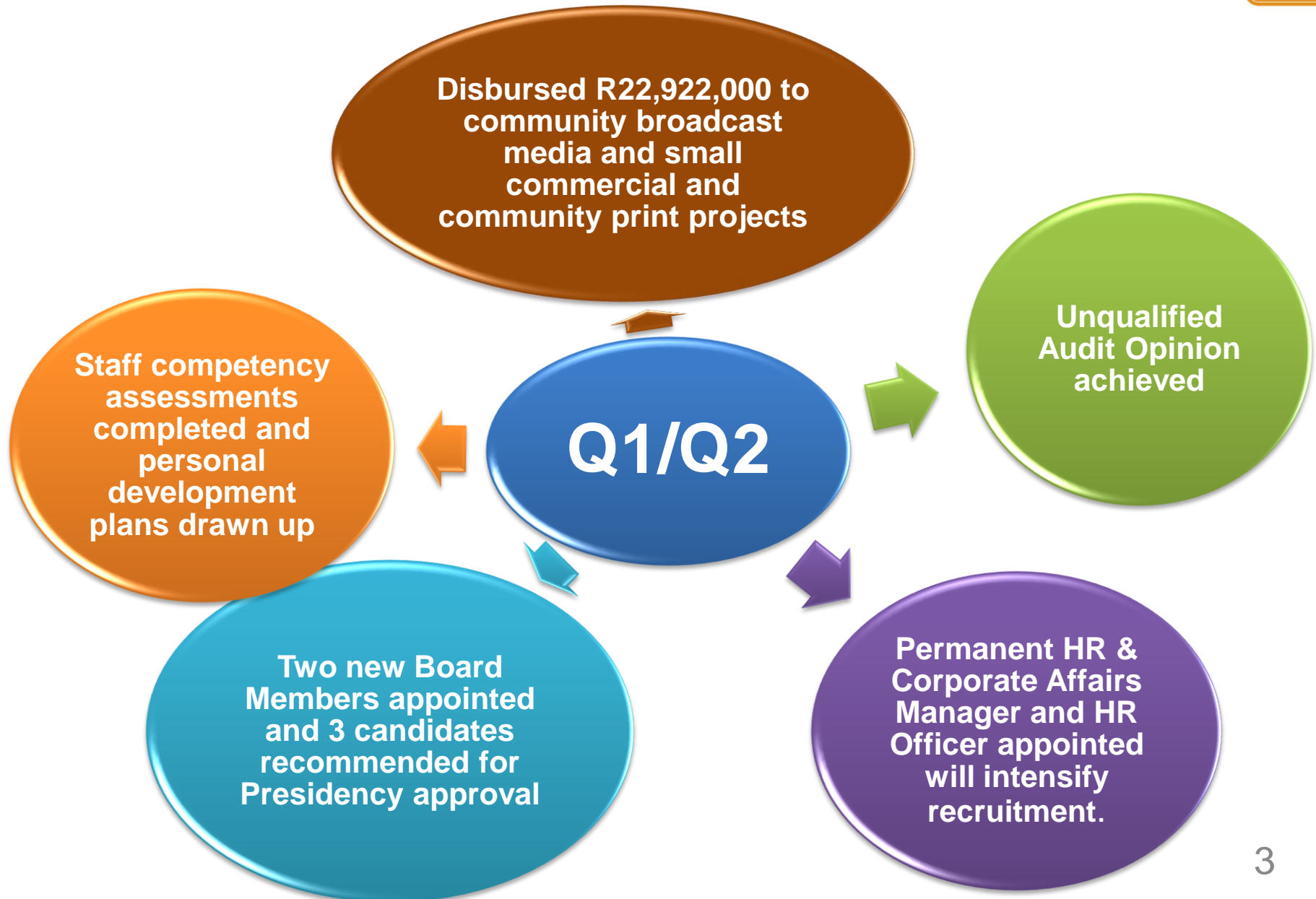


# Issues raised by Portfolio Committee



INTERNAL CAPACITY AND PERFORMANCE	2016/2017 Q4 - 2017/2018 Q1 ACTIVITIES/RESULTS
<b>Vacancy rate</b>	❖ Two positions filled in Q4 and Q1 bringing vacancy rate to 67% at end of Q2 as opposed to the 50% at end 2015/2016
<b>Performance contracts</b>	❖ Focus placed on staff signing performance contracts. 100% signed by end Q2.
<b>Performance Reporting</b>	❖ All key performance indicators were reviewed for MDDA's 2018/2019 Annual Performance Plan in consultation with Department of Communications, in terms of SMART principle

# 2017/2018 Q1/Q2 Highlights

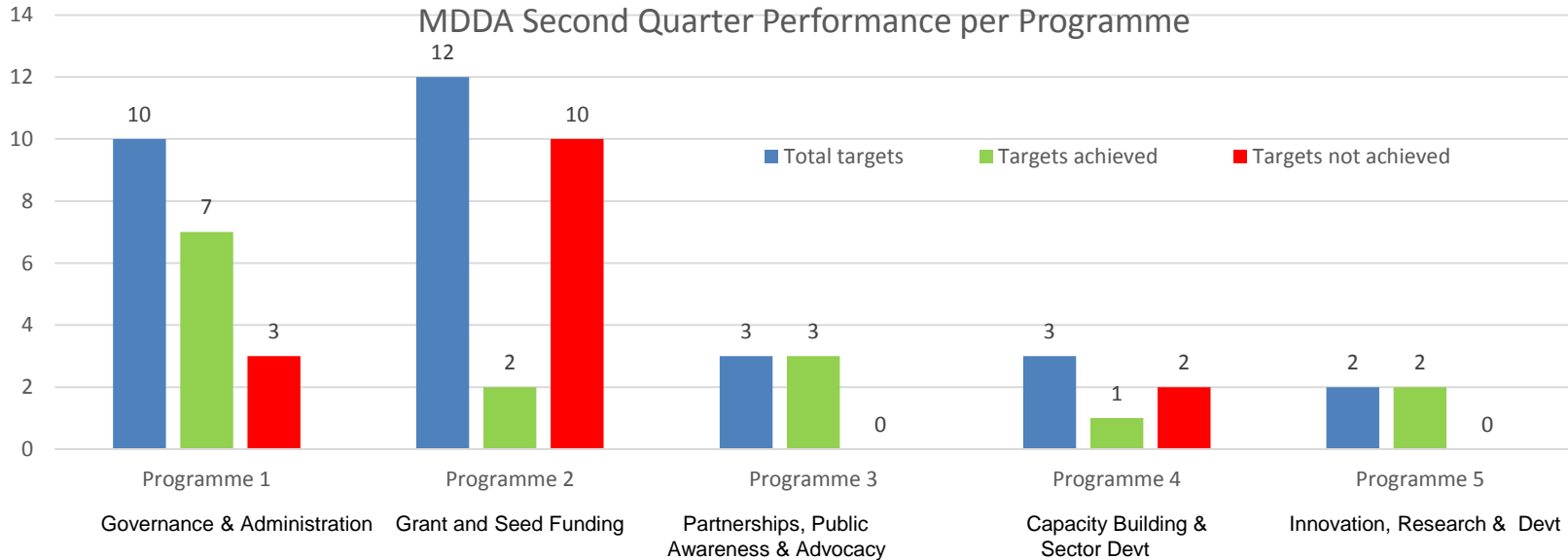


# Introductory Comment

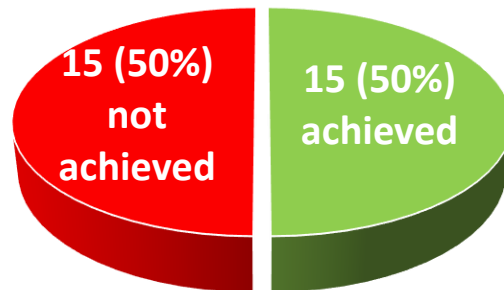


- ❑ Two new Board members appointed to MDDA Board late in Q2
- ❑ As MDDA Board could not form quorum, Board meeting held on 29 September, and continued on 13 October to review Q2 applications from community and small commercial media projects for financial support – core MDDA activity
- ❑ Outstanding applications from Q1 also submitted at Board Meeting as, due to non-quorating Board in Q1, no projects could be approved for support
- ❑ Q2 Project approvals were however deemed to have only occurred on 13 October and therefore fell into Q3 to be reported on in Q3 report
- ❑ As a result, no targets were achieved for Q2 for Programmes 2.1 and 2.2, impacting on overall MDDA performance for Q2
- ❑ Despite this, MDDA showed slightly improved performance for Q2 of 50% of targets achieved, as compared to 33% of targets achieved for Q1
- ❑ Certain Q2 targets were exceeded as MDDA focused on catching up on non-achievement of targets in Q1
- ❑ MDDA achieved an unqualified audit in Q2 for 2016/2017 financial year - maintaining an unbroken record of unqualified audits

# Analysis of Programme Performance for Q2 Key Performance Indicators



## MDDA Overall Performance Q2



■ Targets achieved ■ Targets not achieved

- The MDDA had 30 targets applicable to Q2.
- The Agency achieved all its targets for 15 of the 30 KPIs, that is it achieved 50% of the targets for the Q2 Key Performance Indicators.

# Programme 1 Performance – July - September FY 2017/2018



## GOVERNANCE AND ADMINISTRATION

### Sub-programme 1.1: Human Resources Management

Performance Indicator	Annual Target 2017/18	Cumulative Q1 and Q2	Q2 Actual Performance against Target July - Sept		Reason for Variance
			Target	Actual	
Number of employees trained as per Personal Development Plans	17	4	4	5	Exceeded as with completion of PDPs in Q1, training programmes in line with these plans commenced.

### Sub-programme 1.2: Legal and Regulatory Affairs

Number of compliance registers produced	4	1	1	1	Achieved
One month turn around lead time for contract vetting and approval	1 month after Board approval	3 months after Board approval	1 month after Board approval	No contracts signed as no projects approved in Q1	Not achieved as cannot be measured as the Board did not have a quorum and could not approve projects at the end of Q1.
Number of MDDA policies reviewed and updated by end of quarter	26	0	7	0	Not achieved as the Board did not have quorum until the end of Q2. A Board meeting dealing with governance issues will be convened to review policies.

Target exceeded

Target met

# Programme 1 Performance – July – September FY 2017/2018



## 1.3: Financial Administration, Risk and Internal Audit.

Performance Indicator	Annual Target 2017/18	Cumulative Q1 and Q2	Q2 Actual Performance against Target July - Sept		Reason for Variance
			Target	Actual	
Unqualified audit opinion	1	1	1	1	Achieved
Quarterly reports approved by Accounting Authority within one month of end of quarter	4	2	1	1	Achieved
Number of approved fraud and corruption prevention and awareness plans in place	1	1	1	1	Achieved.
Number of risk based internal audit reports	8	7	2	5	Exceeded. IA projects conducted in line with annual operational IA Plan, amended according to emerging needs.

## Sub-programme 1.4: Information Management & Technology

Quarterly assessment of upgraded and maintained ICT Infrastructure and Software completed within one month of quarter end	4	2	1	1	Achieved
Number of approved IT external projects supported and reported on within one month of quarter end	5	1	2	0	Not achieved as new system of centralized broadcast equipment procurement at bid tender stage and purchase of equipment for approved projects on hold. Installation of studio equipment will commence when tenders awarded.

 Target exceeded

 Target met

 Target not met

# Programme 2 Performance – July - Sept FY 2017/2018



## GRANT AND SEED FUNDING

### Sub-programme 2.1: Community Broadcast Media

Performance Indicator	Annual Target 2017/18	Cumulative Q1 and Q2	Q2 Actual Performance against Target July - Sept		Reason for Variance
			Target	Actual	
Number of community radio stations approved by the Board for first-time funding	12	0	4	0	Not achieved as Board appointments made late in September 2017, meaning that first Board meeting with quorum held in Sept/Oct. Eight Q1 and Q2 projects approved at this Board meeting and will be added to cumulative total for Q3. MDDA anticipates that it can get back on track to meet its annual targets.
Number of community radio stations approved by the Board for strengthening	10	0	4	0	
Number of community television stations approved by the Board for financial support	3	0	1	0	
Number of direct jobs created in the community broadcast sector	100	0	36	0	
Social engagement strategy implemented for communities using broadcast platform*	1	0	1	0	
Sub-programme 2.2: Print and Digital Media					
Number of Small Commercial Media projects approved by the Board for first time funding	4	0	1	0	*Not achieved as decision to enable the Development Forums (KDF and GDF) to workshop, with a legal expert, the MoU, before requesting them to sign it. Strategy under Board consideration.
Number of Small Commercial Media projects approved by the Board for strengthening	4	0	1	0	
Number of Community print projects approved by the Board for first time funding	2	0	1	0	
Number of Community print projects approved by the Board for strengthening	2	0	1	0	
Number of projects approved for online presence	12	0	4	0	

Target  
exceeded

Target met

Target not  
met



# Programme 2 Performance – July - September FY 2017/2018



## Sub-programme 2.3: Monitoring and Evaluation

Performance Indicator	Annual Target 2017/18	Cumulative Q1 and Q2	Q2 Actual Performance against Target July - Sept		Reason for Variance
			Target	Actual	
Number of monitoring reports produced	80	23	20	23	Exceeded as focus placed on correcting non-achievement of Q1 target.
Number of evaluation reports produced	35	11	10	11	Exceeded as focus placed on correcting non-achievement of Q1 target.



Target exceeded



Target met



Target not met

# Programme 3 Performance

## July – September FY 2017/2018



### PARTNERSHIPS, PUBLIC AWARENESS AND ADVOCACY

#### Sub-programme 3.2: MDDA Brand Building

Performance Indicator	Annual Target 2017/18	Cumulative Q1 and Q2	Q2 Actual Performance against Target Jul - Sept		Reason for Variance
			Target	Actual	
Number of newsletters produced	4	2	1	1	Achieved
Annual Report produced	1	1	1	1	Achieved
Number of outreach programmes	16	11	4	5	Exceeded in response to request from stakeholders for participation at their events

Target exceeded

Target met

Target not met

# Programme 4 & 5 Performance – July – September FY 2017/2018



## CAPACITY BUILDING AND SECTOR DEVELOPMENT

Performance Indicator	Annual Target 2017/18	Cumulative Q1 and Q2	Q2 Actual Performance against Target July - Sept		Reason for Variance
			Target	Actual	
Number of partnership agreements with accredited learning and training Institutions	4	1	1	1	Achieved
Number of MOUs signed with partners that enhance our projects' environment	2	0	1	0	Not achieved. MoU between MDDA and Competition Commission on empowerment fund was to be signed in Q2 but requires engagement around allocation of funds - to take place in 2017/18.
Number of training interventions such as learning forum, grantee orientation workshop, etc	6	1	2	1	Not achieved. Grantee Orientation Workshop held - other trainings on hold pending results of impact study for guidance on training. Study to be completed in Oct 2017.

## INNOVATION, RESEARCH AND DEVELOPMENT

Quarterly reports on updates to Content Hub produced 1 month after each quarter end	4	1	1	1	Achieved
Number of Research projects commissioned	2	1	1	1	Achieved

Target exceeded

Target met

Target not met

# Budget Reporting – Revenue Schedule



NON-EXCHANGE REVENUE	Budget Qtr 2 R '000	Actual Qtr 2 R '000	Variance R '000	Comments
DOC Transfer	15,003	15,003	(1)	Budget in line with actual
Print Funders	-	-		Engagements with print funders -have commenced
Broadcast Funders	16,092	6,538	9,554	Funders have started putting forward contributions
DoC - Broadcast equipment	9,914	-	9,914	Equipment suppliers approved by ICT Committee, awaiting signoff of contracts
Sub-Total	41,009	21,541	19,467	
Interest Received	2,274	2,488	(214)	Budget in line with actual
<b>TOTAL INCOME</b>	<b>43,283</b>	<b>24,073</b>	<b>19,209</b>	

# Expenditure



PROGRAMME COSTS	Budget Qtr 2 R '000	Actual Qtr 2 R '000	Variance R '000	Comments
Broadcast Media	9,566	18,095	(8,530)	Current disbursement towards projects approved in prior year. Funding from accumulated surplus. Projects approved in Qtr 2 2017/18.
DoC - Broadcast equipment	9,914	-	9,914	Equipment suppliers approved by ICT Committee, awaiting finalisation of Tender
Print and Digital media	5,683	3,130	2,553	Current disbursement towards projects approved in prior year. Funding from accumulated surplus. Projects approved in Qtr 2
Strategy, Capacity building Research	1,719	1,696	23	Current disbursement towards projects approved in prior year. Funding from accumulated surplus. Projects approved in Qtr 2.
Grant administration costs	1,623	986	637	Not all project visits conducted. Projects approved in Qtr 2 2017/18
<b>SUB TOTAL</b>	<b>28,505</b>	<b>23,907</b>	<b>4,598</b>	
Administration	7,842	8,513	(671)	Budget in line with actual
Employee related costs	6,286	7,483	(1,197)	Increased internal capacity in projects and HR
Finance costs	120	95	25	Budget in line with actual
Depreciation	425	426	(1)	Budget in line with actual
Amortization	105	105	0	Budget in line with actual
<b>TOTAL COSTS</b>	<b>43,283</b>	<b>40,529</b>	<b>2,754</b>	



# Q&A



**Planting vegetable gardens for Mandela Day  
in partnership with Mogale FM**